



MID SUFFOLK DISTRICT COUNCIL

WORK PLAN

19 November 2018

MID SUFFOLK DISTRICT COUNCIL

COMMITTEE: Mid Suffolk Overview and Scrutiny Committee	REPORT NUMBER:
FROM: N/A	DATE OF MEETING:
OFFICER: Henriette Holloway Governance Support Officer	KEY DECISION REF NO. None

WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

19 November 2018 Joint Committee with BDC at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professional Lead – Key Sites and Infrastructure	Cllr Glen Horn Cllr Nick Ridley	JOS/17/118 December 2017
The Homelessness Reduction Act	A review of the act 6 months after the implementation of the Act.	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jill Wilshaw Cllr Jan Osborne	MOS/17/24 16 November 2018
Homelessness Prevention Fund Policy	Scrutiny of the draft Homelessness Prevention Fund Policy	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jill Wilshaw Cllr Jan Osborne	
Community Strategy	Draft Report for Members to comment and make recommendations	Tom Barker – Assistant Director - Communities	Cllr Julie Flatman Cllr Margaret Maybury	N/A

	Report to Cabinet 10 December			
Regeneration Proposal – Corks Land, Hadleigh. Regeneration Proposal – Hurstlea Lane, Needham Market	A Presentation on the proposal for the development of the previous Babergh and Mid Suffolk District HQ site	Jonathan Stephenson – Strategic Director	Cllr Frank Lawrenson Cllr Nick Gowrley	NOTE: <i>BDC will received and information Bulletin MSDC will hold a separate Committee for the MSDC presentations</i>

20 December 2018 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
Joint Parking Plan	Report to Cabinet 10 December (is like to be moved to January 2019)	Chris Fry Assistant Director – Environment and Commercial Partnership	Cllr David Burn	N/A
Universal Credit	To review the implementation and if the Council was fully prepared for the roll-out in May 2018 (Officers: Amy Mayes and Andrew Wilcock SCC)	Katherine Steel Assistant Director – Corporate Resources	Cllr John Whitehead	N/A
Waste Strategy	Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet 10 December 2018	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr David Burn	JOS/17/8 15 February 2018

MRF Procurement Process	Officer to report back to the Committee on the outcome of the MRF procurement contract	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr David Burn	JOS/17/8 15 February 2018
Information Bulletin Voids	Information Bulletin - Quarterly Update on Voids	Heather Sparrow - Corporate Manager - Homeless Prevention and Financial Inclusion		JOS/18/14 3 September 2018

17 January 2019 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
Draft Joint Medium Term Financial Strategy and 2018/19 Budget.	To scrutinise the papers before final presentation to Full Council and to make any suggestions of changes felt appropriate.	Katherine Steel - Assistant Director – Corporate Resources	Cllr John Whitehead	January 2018
Community Grant	Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants	Tom Barker Assistant Director – Communities	Cllr Julie Flatman	
Disabilities Facilities Grant	To scrutinise a review of the Disable Facilities Grant as there is an underspend of 70%	Gavin Fisk – Assistant Director – Housing Heather Worton Corporate Manager – Property Services	Cllr Jill Wilshaw	

Information Bulletin	Service level Agreement for Endeavour House, cost on an annual basis and anticipated costs in the future	Arthur Charvonja – Chief Executive		N/A
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14 February Joint with BDC 2019 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
The Joint Compliment, Comments and Complaints Policy	Six-months review in response to recommendations to Cabinet 6 August 2018	Karen Coll – Corporate Manager – Business Improvements	Cllr Suzie Morley Cllr Derek Davis	JOS/17/15 21 May 2018
Information Bulletin	Review of Representatives on Outside Bodies To review and update the Councils reps. On outside bodies.	Janice Robinson Corporate Manger – Democratic Services		N/A

11 March at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee

WORK PLAN 2018/19 for Mid Suffolk Overview and Scrutiny Committee:

18 April 2019
16 May 2019 - Joint
Annual Review of BMS Invest Business Plan

Topics identified for review by O&S but not currently timetabled:

Information Bulletin – Shared Services’ Agreements

An overview of the Shared Services’ Agreements

Crime and Disorder Panel meeting September 2019

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

Enforcement

Enforcement for parking, planning etc to be discussed with Babergh Overview and Scrutiny Committee and Kathy Nixon – Strategic Director to decide how to approach this area. Community

Transport Services

To scrutinise the services provided by SCC and consider what Overview and Scrutiny can add to these services

Authorship:

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